

APPLIED PROJECT PLANNING AND CONTROL

This practical module gives participants a good understanding of methods and techniques used for planning, monitoring and controlling projects.

Via a practical approach and interactive exercises, participants learn best practices for setting project goals, establishing the project plan, preparing for decision-making milestones and management information, managing "the triple constraints", change management, and project closure.

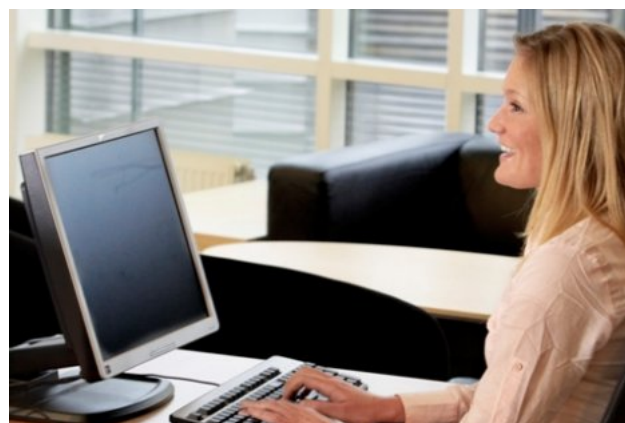
Target group

This module is aimed at project managers, project team members and functional managers who work with projects.

Objectives

After completing the module, the participant should:

- Have acquired knowledge about how projects are planned and executed out in practice
- Have gained knowledge about managing stakeholder expectations
- Have gained knowledge about methods and techniques for planning, monitoring and controlling the project



Contents

The module covers the following areas:

- Methods and techniques for establishing a project plan; WBS (work breakdown structure), schedule and cost estimate
- Methods and techniques for progress monitoring and controlling - using the earned value technique
- Managing deviations and changes
- The project life cycle, with phases and decision milestones
- Balancing project objectives – managing stakeholder expectations
- Prognoses and plan revisions

Accomplishment

The module can be completed as an e-learning course, or as e-learning and one day classroom training.

Scope

The course comprises 12 lessons, which are accessible for 6–8 weeks with support from a net mentor. It takes about 15-30 hours of work to complete the course. However, this depends on the competence level of the participant.

Feedback from participant

"The course was very well organised made up of lots of small, easy-to-manage lessons. It's perfect for fitting in when you have time to do it."

The module is part of Metier Academy's portfolio of courses in Project Management with a focus on "From projects to benefits". It can be accomplished as a stand-alone unit or as part of a complete training programme in project management.

Metier's course modules support the international standards for project management, such as PMI®'s "A Guide to the Project Management Body of Knowledge" or "PMBOK Guide®" and PRINCE2. The "Practical project management" module earns participants 16 PDUs (Professional Development Units) in PMI®'s Continuing Certification Requirement Program.