

ORGANISING AND LEADING PROJECT TEAMS

Project management challenges are most commonly related to technical issues, the complexity of the scope of work and tight time and cost constraints. These are obvious to all parties, but in addition the projects often struggle with organisational challenges. Proper organisation and a motivated team are also keys to success for any project.

Participants gain an insight into the principles for building an effective project organisation with clear roles and responsibilities, in addition to guidelines for establishing and developing a motivated team – via a practical approach and interactive exercises.

Target group

This module is intended for project managers, project team members, steering committee members, project owners, and functional managers who work with projects.

Objectives

After completing the module, the participant should:

- Have gained knowledge about the principles for building an effective project organisation
- Have acquired knowledge about methods and tools for building, maintaining and managing a team
- Have become familiar with the main principles behind an efficient team and good team management



Contents

The module covers the following areas:

- Project organisation and management
- Power and influence
- The functional project organisation
- The stand-alone project organisation
- The matrix organisation
- Roles and responsibilities
- The role of the project owner
- The project manager role
- Project manager responsibilities
- Effective teams
- Motivation
- Managing stakeholders

Accomplishment

The module can be completed as an e-learning course, or as e-learning and one day classroom training.

Scope

The course comprises 12 lessons, which are accessible for 6–8 weeks with support from a net mentor. It takes about 15-30 hours of work to complete the course. However, this depends on the competence level of the participant.

Feedback from participant

“I had high expectations, and they were met 110 per cent. A good balance between theory, exercises and cases.”

The module is part of Metier Academy’s portfolio of courses in Project Management with a focus on “From projects to benefits”. It can be accomplished as a stand-alone unit or as part of a complete training programme in project management.

Metier’s course modules support the international standards for project management, such as PMI®’s “A Guide to the Project Management Body of Knowledge” or “PMBOK Guide®” and PRINCE2 from APM.